

MONROE COUNTY

JOB DESCRIPTION

Position Title: SR LANDSCAPER		Date: 01/14/99
Position Level: 5	FLSA Status: Nonexempt	Class Code: 5-13

GENERAL DESCRIPTION

Responsible for the overall maintenance and repair of the parks and beaches and its facilities in the designated area of the Keys.

KEY RESPONSIBILITIES

1. *Maintains area playgrounds, tennis courts, volleyball courts, etc.
2. *Maintains area ballfields.
3. *Repairs equipment and structures of the parks and beaches.
4. *Operates and maintains machinery: Tractors, lawnmowers, trucks, etc.
5. *Performs pruning, etc. of trees in parks and beaches areas.
6. *Maintains and repairs sprinkler systems.
7. Check and maintain tools and equipment periodically in order to ensure proper operation and safety.
8. Keep work area clean and organized and use safety cones and signage when required.
9. Complete appropriate paperwork in the performance of daily duties.

* Indicates an “essential” job function.

The information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job.

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KEY JOB REQUIREMENTS	
<i>Education:</i>	Vocational or Technical School required.
<i>Experience:</i>	1 to 2 years.
<i>Impact of Actions:</i>	Decisions and impact are limited to decisions and planning within a small work group or project team.
<i>Complexity:</i>	Basic: Work consists of moderately complex procedures and tasks where analytic ability is required. Work may involve the comparison of numbers, selection of appropriate guidelines and procedures, or identification of appropriate actions to follow. Answers are usually found by selecting from specific choices defined in work policies or procedures.
<i>Decision Making:</i>	Basic: Ongoing supervision is provided on an "as needed" basis. Some independent judgment is necessary to select and apply the most appropriate of available procedures.
<i>Communication with Others:</i>	Requires regular contact within the department and with other departments, outside agencies and the general public, supply or seeking information.
<i>Managerial Skills:</i>	Responsible for orienting and training others, and assigning and reviewing their work. May also be responsible for acting in a "lead" or "senior" capacity over other positions performing essentially the same work, or related technical tasks and reporting to a higher level on a formal basis.
<i>Working Conditions/Physical Effort:</i>	Work requires occasional physical exertion and/or muscular strain. Work involves several disagreeable elements and/or exposure to job hazards where there is some possibility of injury.
<i>On Call Requirements:</i>	On call 24 hours pending disasters.
<i>Other:</i>	Requires Florida Drivers License.

APPROVALS		
<i>Department Head:</i>		
Name: _____	Signature: _____	Date: _____
<i>Division Director:</i>		
Name: _____	Signature: _____	Date: _____
<i>County Administrator:</i>		
Name: _____	Signature: _____	Date: _____

On this date I have received a copy of my job description relating to my employment with Monroe County.

Name: _____ Signature: _____ Date: _____